



**Aberdeen &  
Grampian  
Chamber of  
Commerce**

# ROOM HIRE



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Aberdeen & Grampian Chamber of Commerce has two purpose-built meeting rooms and a boardroom fully equipped to the highest standard. With flexible layouts, break out space and private parking, our rooms are the perfect location for board meetings, seminars or training courses.

From enquiry to completion our events team will be on hand to ensure your event is seamless.

Our dedicated room hire host will meet you on arrival to ensure everything is in place and be on hand throughout the day to ensure your event runs seamlessly.

## Contact one of our team



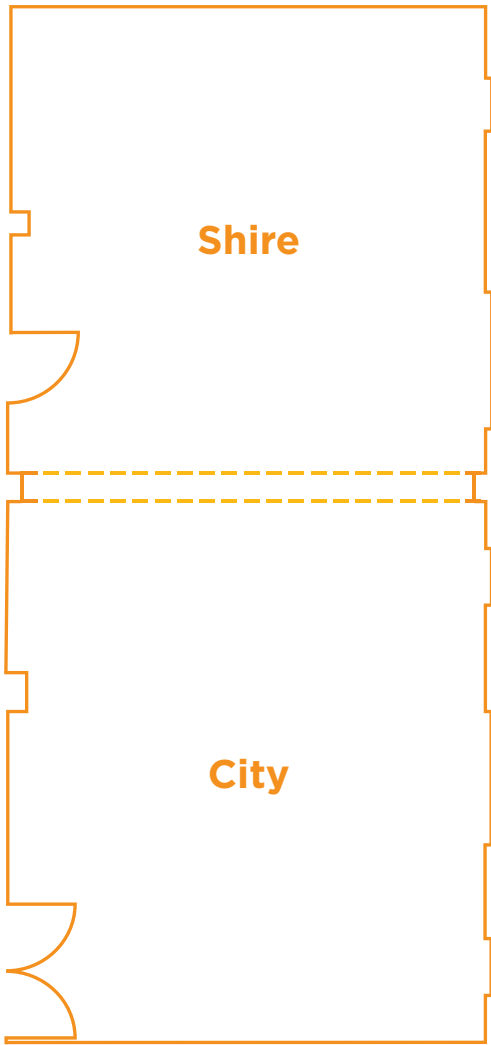
**Seona Shand**  
*membership & events  
director*



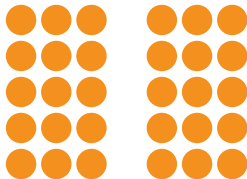
**Lee-Ann Stewart**  
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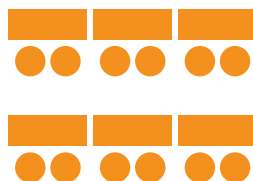
Contact our events team at [events@agcc.co.uk](mailto:events@agcc.co.uk) or on **01224 343 900**  
[events@agcc.co.uk](mailto:events@agcc.co.uk) **01224 343 900** [@chambertalk](https://www.chambertalk.com)



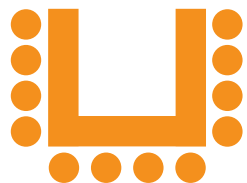
### Theatre



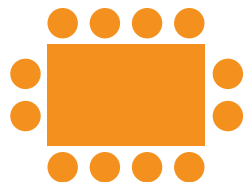
### Classroom



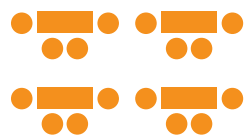
### U-shaped



### Boardroom



### Cabaret



	Shire	City	Boardroom
<b>Theatre</b>	50	30	
<b>U-shaped</b>	20	10	
<b>Boardroom</b>	20	12	6
<b>Cabaret</b>	35	20	
<b>Classroom</b>	24	12	

Please note that our dividing wall can be retracted should you be looking to accommodate larger numbers.

## Fees

Our rooms are available for hire by both members and non-members subject to availability.

### Member Rate:

Full Day Rate: £200 (+VAT)

Half Day Rate: £110 (+VAT)

### Non-Member Rate:

Full Day Rate: £260 (+VAT)

Half Day Rate: £140 (+VAT)

*Please note that if you require a meeting room out with normal working hours (9am - 5pm), additional charges will apply.*

## Additional support

Need help to host an event? We offer event management services tailored specifically to your needs. The chamber runs a comprehensive series of around 100 events each year. From concept to completion our experienced team will be on hand to help meet your targets and outcomes.



## Catering

Full catering can be provided at an additional charge with costs dependent on requirements.

**Example day delegate catering package:**  
£15.00pp

### Arrival

Muffins

*(ask our team about upgrading to bacon rolls)*

### Morning interval

Pastries

### Lunch

Selection of sandwiches and meze platter

### Afternoon

Selection of traybakes

### Unlimited tea and coffee

### Looking for something extra special?

Get in touch and we can create a bespoke package to suit your requirements.



## Facilities

Full audio-visual equipment including:

- chairs
- complimentary internet access
- flip chart
- in room water cooler
- laptop
- lectern
- on site room hire host
- overhead projector
- remote mouse
- tables

## Accessibility

Disabled access and toilet



## Getting to the Chamber...

We encourage the use of public transport and car sharing where possible.

We are situated just off of the A90 and have limited parking available onsite. Additional on street parking can be found at the rear of the office.

We are less than a 15 minute taxi ride from Aberdeen railway and bus stations. Please visit the First Bus and Stagecoach websites for full service information.

## Travelling from further afield?

Aberdeen International Airport is 20 minutes away and has a growing network of flights with frequent services from London, Amsterdam and Paris.

There are regular rail services between Aberdeen, Glasgow, Edinburgh, Inverness and London – and many points in between. Ferry services operate between the city and the Orkney and Shetland Islands.



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—  
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